

**MINUTES**  
**Regular Meeting of Council Town of Cupar**  
**Wednesday, 21 September 2022 at 7:30pm**  
**at Town Office**

<b>Present:</b>	<b>Mayor:</b>	Valerie Orb
	<b>Councillors:</b>	Dennis Smotra, Georgina Kallichuk, Chris Hill, Jordan German
		Darcy Szigli arrived at: 7.42pm Cory Hart arrived at: 7:46pm
	<b>Administrator:</b>	Silvia Virgilio
	<b>Foreman:</b>	Mike Pearce

1. **CALL TO ORDER** A quorum present, Valerie Orb called the meeting to order at 7:26pm

2022-219

2. **ADOPT AGENDA**  
Councillor Kallichuk  
Councillor German

THAT the agenda be adopted as PRESENTED.

CARRIED

3. **DELEGATION**

3.1 Darryl Molnar – Did not attend

2022-220

4. **MINUTES**  
Councillor Smotra  
Councillor Kallichuk

Approve Regular Meeting Minutes dated 17 August 2022

CARRIED

5. **NOTICE OF PROCLAMATIONS** - None

6. **PRESENTATIONS AND RECOGNITIONS** - None

7. **PUBLIC HEARING** - None

8. **COMMUNICATIONS** – None

9. **REPORTS**

9.1 **Foreman Report** – No report provided

9.2 **Administrator Report**

2022-221

Councillor Hill  
Councillor Szigli

THAT Administrator’s verbal Report and Swimming Pool Powerpoint Presentation as at 21 September 2022 be accepted as PRESENTED.

CARRIED

9.3 **Committee Reports**

2022-222

Councillor Hill  
Councillor Szigli

9.3.1 **Buildings & Hall**

9.3.2 **Cemetery**

9.3.3 **Equipment**

9.3.4 **Fire**

9.3.5 **Health**

9.3.6 **Personnel Committee**

9.3.7 **Rink**

Initial 

Initial 

- 9.3.8 Shalom
- 9.3.9 Streets
- 9.3.10 Water & Sewer
- 9.3.11 Ball Diamonds
- 9.3.12 Museum

THAT Committee Reports be accepted as PRESENTED.

**CARRIED**

**10. ACCOUNTS**

**10.1 Financial Statement**

2022-223

Councillor Smotra  
 Councillor Kallichuk

THAT Statement of Financial Activities for period ending 31 August 2022 and Bank Reconciliation for Main Operating Account, Reserve Account and USD account completed for period ending 31 August 2022 be accepted as PRESENTED.

**CARRIED**

**10.2 Approval of Accounts Payable**

2022-224

Councillor Smotra  
 Councillor Kallichuk

THAT the Accounts Payable as listed be APPROVED for payment:

1. Payroll Journal for \$10,313.89 from 31Jul22 to 13Aug22
2. Payroll Journal for \$9,607.57 from to 14Aug22 to 27Aug22
3. Payroll Journal for \$5,227.78 from to 28Aug22 to 10Sept22
4. Batches;

2022-00074	\$4,391.81	2022-00076	\$25,387.12	2022-00078	\$2,100.00
2022-00080	\$500.00	2022-00082	\$2,937.03	2022-00083	\$36,491.14
2022-00085	\$30,922.09	2022-00087	-\$1,027.43	2022-00090	\$4,109.23
2022-00091	\$113,151.28				

**CARRIED**

**11. MAYOR AND COUNCILLORS' FORUM – None**

**12. UNFINISHED BUSINESS**

**12.1 TOWN HALL RAMP [TABLED TO SPRING 2023]**

**12.2 ACTION SEWER & DRAIN**

2022-224

Councillor Smotra  
 Councillor German

THAT the Town of Cupar send a copy of the Action Sewer & Drain Report to each individual property owner and advise that Council will review clean-outs on a yearly basis.

**CARRIED**

**12.3 OLD LUMBER YARD – ASBESTOS ABATEMENT [TABLED TO NEXT MEETING]**

1. Jordan Asbestos Removal Ltd quoted \$27,750.00
2. Winmar Property Restoration Specialists – quote will not be provided until environmental report is completed
3. Associated Asbestos Abatement suggested environmental report be completed prior to asbestos abatement

**13. BYLAWS, POLICIES AND AGREEMENTS – None**

Initial 

Initial 

**14. CORRESPONDENCE**

**14.1 RM OF SOUTH QU'APPELLE NO. 157**

THAT the correspondence having been reviewed by FILED.

**15. NEW BUSINESS**

**15.1 CUPAR VOLUNTEER FIRE DEPARTMENT**

2022-225

Councillor Smotra  
Councillor German

THAT the Town of Cupar approve the purchase of self-contained breathing apparatus (SCBA) at a cost of \$45,017.16.

DEFEATED

**Amendment to 2022-225**

2022-226

Councillor Hart  
Councillor Kallichuk

THAT the Town of Cupar approve the purchase of self-contained breathing apparatus (SCBA) at a cost of \$45,017.16 and the Fire Department Budget be reduced by \$45,000.00, being \$15,000.00 for 2022 and thereafter adjusted accordingly, and the sale funds received from the existing used SCBA equipment will be given to Town of Cupar.

DEFEATED

2022-227

Councillor Smotra  
Councillor Hart

THAT resolution 2022-225 and 2022-226 be rescinded.

CARRIED

2022-228

Councillor Smotra  
Councillor Kallichuk

THAT the Town of Cupar purchase the SCBA equipment for \$45,017.16 (as per quote QT0054782 from Rocky Mountain Phoenix) on the basis that when the existing used equipment is sold the funds are to be given to the Town of Cupar, and the current amount of \$15,000.00 set for this year has now been utilised.

CARRIED

**15.2 114 LORNE STREET, CUPAR**

2022-229

Councillor Hart  
Councillor Hill

Residential Purchase Letter of Intent received for 114 Lorne Street, Cupar for the purchase price of \$5,000.00 with closing date of 30 September 2022. The sale being conditional on the sale of the Buyer's Property. If the seller receives an offer for property 114 Lorne Street before an agreement has been made the Buyer will have 72 hours to lift this condition.

CARRIED

**15.3 TREE TENDER**


2022-230

Councillor Kallichuk  
Councillor Hill

Tender for tree trimming and tree and stump removal due to disease – Fall 2022 awarded to Tony Benko, as per quote provided;

Start to finish (men, bobcat, track hoe, left etc.):

1. Tree trimming at hourly rate: \$65.00
2. Cutting tree down  
Pulling stumps out  
Cleaning up  
Load branches etc.  
Sweeping up street  
Putting top soil in the hole

Initial 

Initial 

Supply top soil for hole  
 Hourly rate: \$85.00  
 Copies of Worker's Compensation Board Letter of Good Standing and Liability Insurance held.  
**CARRIED**

**2022-231**      **15.4 PROFESSIONAL BUILDING INSPECTIONS, INC**  
 Councillor Kallichuk  
 Councillor Szigli

THAT in accordance with the service agreement with Professional Building Inspections, Inc., Town of Cupar hereby resolves to issue a Certificate of Appointment for Josh Nitz, a Licensed Building Official who is a resident of the Province of Saskatchewan.  
**CARRIED**

**2022-232**      **15.5 BOOTS IN THE GROUND TRAINING**  
 Councillor Kallichuk  
 Councillor Szigli

THAT in the first instance Administrator and Assistant Administrator attend, then the Foreman and Maintenance attend the effective communication training in 2023 at \$175.00 per staff member, total \$700.00  
**CARRIED**

**2022-233**      **15.6 THE SASKATCHEWN PARKS & RECREATION ASSOCIATION  
 2022 BOARD OF DIRECTORS ELECTION**  
 Councillor Hart  
 Councillor Kallichuk

THAT the Town of Cupar vote two (2) candidates for Director at Large positions to be Keith Comstock and Dean Dodge.  
**CARRIED**

**2022-234**      **15.7 SWIMMING POOL – LIFEGUARD HOODIES**  
 Councillor Hart  
 Councillor Kallichuk

THAT Town of Cupar pays half the cost of Cupar Pool Lifeguard hoodies for the 2021 and 2022 season.  
**CARRIED**

**15.8 BOARD OF REVISION [TABLED]**

Town of Cupar Council to appoint a volunteer to represent the Town of Cupar on the Board of Revision Panel has been advertised.  
 Nomination required for the 2023 taxation year, all board of revision members and secretaries in Saskatchewan are required to take mandatory training offered through the Johnson Shoyama Graduate School of Public Policy (JSGS). This is the first step of certifying a board of revision.

**2022-235**      **15.9 UTILITY ARREARS TRANSFER TO TAX ROLL**  
 Councillor Hart  
 Councillor Hill

That as per Municipalities Act Section 369 (1), and providing each owner 30 days notice by registered mail the following utility arrears be transferred to tax roll:

Utility Account	Address	Amount	Tax Roll
0322 0000	Lot 4 Block 12 Plan AX3125	\$470.73	179 000
0191 0070	Lot 4 Block 5 Plan EX1023CNV	\$412.20	330 000
0131 0040	Lot 23 Block 13 Plan AX3125	\$423.76	202 000
0275 0000	Lot 11 Block 3 Plan FP484	\$163.14	306 000

**CARRIED**

Initial 

Initial 

**2022-236 15.10 COUNCIL RENUMERATION**

Councillor Hill  
Councillor Smotra

That Council remuneration of Mayor \$400.00 per month and Councillors \$200.00 per month for 2022 be paid in October 2022.

**CARRIED**

**2022-237 15.11 SUMA – CENTRAL REGIONAL MEETING**

Councillor Szigli  
Councillor Hill

THAT Mayor Valerie Orb, Councillor Georgina Kallichuk and Administrator Silvia Virgilio attend the Central Regional Meeting via zoom on Thursday 13 October 2022 from 9am to 4pm.

**CARRIED**

**2022-238 15.12 HALLOWEEN & CHRISTMAS**

Councillor Hart  
Councillor Szigli

THAT Town of Cup reward “best decorated yard” gift card prizes for Halloween and Christmas with 1<sup>st</sup> prize of \$50.00 and second prize of \$25.00, and honourable mentions.  
Judges Albert & Ida Sakal.

**CARRIED**

**2022-239 16. ADJOURNMENT**

Councillor Hart

THAT this meeting be adjourned at 9.22pm.

Next Regular Meeting will be held on Wednesday, 19 October 2022



Mayor, Valerie Orb



Administrator, Silvia Virgilio

Date:

seal

Initial 

Initial 